



DATE: Monday, September 9, 2019
TIME: 2:00 PM
LOCATION: State Department of Health Conference Room, 3040 Umi St., Lihu'e

AGENDA

- I. **ROLL CALL/CALL TO ORDER**
- II. **REVIEW OF AGENDA** (Additions/Deletions/Changes)
- III. **REVIEW/ACCEPT MINUTES:** 8/12/19
- IV. **TREASURER'S REPORT:** 9/9/19 – Leonard
- V. **CORRESPONDENCE**
- VI. **NEW BUSINESS**
 - A. NRCS Report – Jenna Dunn, District Conservationist
 - B. Conservation Specialist Report– Jenni Scotti & John Nelson
- VII. **REVIEW NEW COOPERATOR AGREEMENTS & CONSERVATION PLANS**
- VIII. **STANDING COMMITTEE REPORTS:**
 - A. Garden Island RC&D (in correspondence file)
 - B. Grading Ordinance – Paul
- IX. **UNFINISHED BUSINESS:**
 - A. Local Work Group (LWG) – September 26
 - B. Water Conservationist of the Year 2019
 - C. Rotating Chair - Ed
 - D. Annual Work Plan - Leonard
 - E. Filming Future Workshops and Budgets
- X. **OTHER BUSINESS:**
 - A. Resignation of Director – New Director
 - B. Personnel Reviews/Salary – Board anticipates going into Executive Session pursuant to Section 92-5(a), Hawai'i Revised Statute, to discuss personnel reviews and salary
- XI. **ANNOUNCEMENTS/EVENTS**
 - A. Ag Summer Series – Soil Health and NRCS Programs – Wed.- Friday, 9/11-9/13 at KCC
 - B. Annual Picnic – Saturday, 9/14 at Niumalu Park at 3PM
 - C. Make a Splash and Project WET – Friday, 9/20
 - D. Local Work Group meeting – Thursday, 9/26 at 6PM at KCC, OCET building

XII. ADJOURNMENT

NEXT MEETING: Monday, October 7, 2019* 2:00PM at Dept. of Health Conference Room

*Meeting date is changed because of Discoverer's Day

INDIVIDUALS REQUESTING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, wheel chair accessibility, or parking designated for the disabled) AT THE DISTRICT SWCD MEETING, PLEASE CONTACT STAFF AT LEAST 72-HOURS PRIOR TO THE MEETING AT (808) 245-9014 +3 SO THAT ARRANGEMENTS CAN BE MADE.

The meeting was opened at 2:10 pm at the State DOH Conference Room in Lihue.

- I. PRESENT: Directors:** Ed Kawamura, Jr., (Presiding); Leonard Vierra; Arryl Kaneshiro, Eric Hansen
Associate Directors: Darren Tamekazu, Brad Seymour
Others: Paul Togioka, County of Kauai – Public Works; Jenna Dunn, District Conservationist; Jenni Scotti, Conservation Specialist; John Nelson, Conservation Specialist
- II. REVIEW OF AGENDA (ADDITIONS/DELETIONS/CHANGES):** no additions or changes
- III. MINUTES:** Arryl made a motion to accept the minutes, Eric second. The motion was unanimously accepted by all Directors.
- IV. TREASURER'S REPORT:** Leonard reported that the Districts have not received the County funds yet but there was an increase in the State funds for the 2019 fiscal year. The August and September financial reports were put on file.
- V. CORRESPONDENCE:** Ed distributed the correspondence folder.
- VI. NEW BUSINESS**
- A. NRCS Report:** Jenna Dunn gave her report for September:
To: East Kauai SWCD Board of Directors
From: Jenna Dunn, Lihue Field Office, District Conservationist
Date: September 9, 2019
RE: Lihue Field Office Monthly Report for Aug/Sept 2019
- **General**
 - o Maui DC- Jill Ficke-Beaton has been selected to permanently fill the position.
 - o American Samoa DC- To be announced. Brandon Todd has assumed the role of Acting DC.
 - o Oahu DC- Brandon Todd has accepted a position in Utah and will be 9/15/19. No word on who will act in the interim.
 - o State Agronomist- No word on who will be acting next or when position will be filled.
 - o Assistant Director of Technology- Matt Walker from Tennessee is Acting ADT. No word on when the position will be advertised.
 - o Assistant Director for Management and Strategy- Edgar Lopez has been selected for the position and started on 8/18/19.
 - **Farm Bill Programs**
 - o EQIP FY19-
 - Kauai had 5 additional applications selected for per-approval totaling approximately \$159,948 in additional funds. This will bring the Kauai FY 19 total to around \$627,052.00
 - o CSP FY19
 - 3 eligible. Pre-approval selections will take place this week.
 - **Local work group**
 - o September 26 @ KCC. 6-7:30 approx.
 - o Prioritize funding for NRCS FY20 funds
 - o Need to get ag producers to come in
 - o Other details (resource maps, facilitator, door prizes, food, etc.)
- B. Conservation Specialist Reports:**
1. Jenni Scotti gave her report for 9/9/19:

- **Trainings / Meetings / Learning**
 - NRCS Integrated Erosion Tool Training
 - Soil loss prediction and analysis and soil quality evaluation
 - **Plans / field visits**
 - Planning
 - Site visits with 2 clients
 - Planning and follow-up with 11 clients
 - Worked on 3 practice completion check-outs
 - Completed 2 plans
 - **Outreach**
 - Summer Outreach Series
 - Agroforestry: Diversify your farm with trees
 - Two sessions great response and questions from attendees
 - Soil Health – September 11th, 12th, 13th
 - 3 days, Students, Farms, Livestock
 - Farm Fair
 - Soil Health Demonstrations!
 - POSTER CONTEST
 - Deadline is September 23rd
 - Visited 6 schools
 - 500 students
 - Pre-judging will take place from October 3rd to October 9th
 - CAP CONTEST
 - Teacher training August 29th
 - 3 participants, those advisors may have some participants
 - Soils Day for High School students September 11th (Mahalo to Eric from Go Farm and Adam Killermann and his crew for providing a site and helping set up)
 - CAP contest October 11th
 - West side sites
 - **Looking for at least one director to help with the day**
 - **How much can we offer for 1st, 2nd and 3rd place individual prize?**
(1st place team prize is the tickets to the state contest)
 - State Contest in Molokai
 - **Misc/News/upcoming events/future projects/goals**
 - Vacation
2. John Nelson gave his report for 9/9/19:
 - Obtaining signatures for completion of projects for payment.
 - Following through with my other clients and their projects.
 - Completed my first Conservation Stewardship Program sign-up
 - Confirmed bootcamp in Lincoln, Nebraska in October.
 - Soil Awareness Day September 11th-13th at KCC (Rainfall Simulator)
 - CAP Contest
 - Getting prepared for Requests for assistance for the new fiscal year 2020.

VII. REVIEW & APPROVAL OF CONSERVATION PLANS & COOPERATOR AGREEMENTS:

Ed asked about the frequency of Conservation Plans coming up at monthly meetings. Jenna explained that it is not a requirement to present all Conservation Plans, it is up to the client if they want to present their plan to the District Board of Directors. However, if they need a Grading and Grubbing exemption they are required to present at the meetings. We have not had many plans that fall into the Grading and Grubbing requirements for the eastside. Jenna explained that the last few plans needing to be reviewed have been on the westside.

VIII. COMMITTEE REPORTS:

A. Garden Island RC&D Report: No report at the time of the meeting.

B. Grading Ordinance: none

IX. UNFINISHED BUSINESS:

A. Local Work Group (LWG) – September 26: Jenna reported that the West Kauai SWCD voted and agreed to split the cost of \$500 for prizes and food for the meeting. Jenna inquired about how the funds should be split by the Districts. Ed said he would talk with Kauai Cookie to solicit some donations.

B. Water Conservationist of the Year 2019: Jenna and Jenni explained that there are many more irrigation and water projects happening next year, about 32. Jenna explained that the criteria for Water Conservationist of the Year is a Cooperator implementing exceptional water conserving practices like irrigation. Brad brought up a sub division that might meet the criteria for Water Conservationist of the Year – Menehune Bluffs Subdivision in Nawiliwili. Jenna mentioned that the Districts have become more visible to non Ag folks so they are possible candidates. Brad said the Chair person is Lorn Agumenson. They have installed Smart Meters in their communities for non-potable water. Brad said he would help write the article for October. Leonard made a motion to choose Menehune Bluffs as the Water Conservationist of the Year 2019, Arryl second. The motion was unanimously accepted by all Directors.

C. Rotating Chair: Jenna explained what the West Kauai SWCD Board decided for how their chair would be rotated. Arryl made a motion to rotate the Chair by voting at each ending term of the current Chair, Eric second. The motion was unanimously accepted.

D. Work Plan: Leonard is working on the Work Plan for FY2020. There have been increases with State funds so some changes will be made in the Work Plan to reflect this.

E. Filming Future Workshops and Budgets: Jenna reported that the average budget spent for workshops has been \$250. West Kauai SWCD Board voted to allow the SWCD office and staff to have a \$500 budget on workshops without having to get a vote from the Board prior to each event. The \$500 would be a shared budget between the East Kauai SWCD and West Kauai SWCD. The SWCD staff will come back with more information on the video camera and accessories to help set the budget. Paul mentioned that he has a camera that might work for the workshops until the Districts can buy a camera. Eric made a motion to bring prices for a camera, case and tripod to the October meeting. Leonard made an amendment to the motion - the SWCD office should make sure they have an operator and are all trained to use the camera in case the operator is not present. Arryl second. The motion was unanimously accepted by all Directors.

X. OTHER BUSINESS:

A. Resignation of Director – New Director: Ed made the announcement that Mr. Michael Fernandes has resigned from the East Kauai SWCD Board of Directors through email on August 14, 2019. The email will be kept on file. Ed asked if Brad was interested in being a Director. Brad will need to complete a nomination form since Mr. Fernandes was an elected Director. However, Leonard mentioned that when a Director resigns it is up to the Board to appoint a Director to fill the position until the term ends. Then, that Director will go through the process of being elected with a nomination form filed with BLNR. Eric made a motion to appoint Brad Seymour as a Director until

the end of the term (6/30/20) which was left vacant by the resignation of Michael Fernandes. Arryl second. The motion was accepted unanimously by all Directors.

- B. Personnel Reviews/Salary – Board anticipates going into Executive Session pursuant to Section 92-5(a), Hawai‘i Revised Statute, to discuss personnel reviews and salary:** Jenna and Jenni gave a brief overview of how an executive session should be properly carried out. Ed decided to put the executive session on the October meeting agenda.

ANNOUNCEMENTS:

- A. Ag Summer Series – Soil Health and NRCS Programs – Wed.- Friday, 9/11-9/13 at KCC**
1. Jenni reminded the Directors to spread the word about the workshops to build up interest in no till systems and cover crops.
- B. Annual Picnic – Saturday, 9/14 at Niumalu Park at 3PM**
1. Jenni was able to collect more RSVPs. Brad volunteered to purchase and pick up the drinks for the Annual Picnic. The EK SWCD is sponsoring the beverages this year. Jenni will be bringing a water jug.
- C. Make a Splash and Project WET – Friday, 9/20**
- D. Local Work Group meeting – Thursday, 9/26 at 6PM at KCC, OCET building**

NEXT MEETING DATE: Monday, October 7, 2019, 2:00PM at State Department of Health Conference Room, 3040 Umi St., Lihue

There being no further business the meeting adjourned at 3:00 pm, written by Rebekah Magers, District Assistant.